

**TRUSTEES REPORT**

**MARCH 2024**

Mike Coyne, Chair, welcomed Trustees to the meeting.

In considering the Association’s financial position, Trustees:

* Received confirmation of the termination of a sponsor contract due to irredeemable breach of terms
* Approved the signature of the contract with a new hotel partnership
* Received the outcomes from the Membership Funding Group with regard to disbursement of funds to Associations
* Received the additional research commissioned to support the development of a commercial project, and agreed to take this forward to Coucnil

In considering the Association’s policies, Trustees:

* Noted the publication of the health and safety handbook and risk assessment, as approved by Trustees
* Noted the publication of the staff handbook, as approved by Trustees
* Were pleased that the new Whistleblowing Officer had accepted his appointment

In considering the Association’s staffing, Trustees:

* Congratulated the Trainee Governance Manager who had successfully completed his traineeship and would now be designated “Governance Manager”.

In considering the Association’s business plan, Trustees:

* Received the activity report, outlining progress towards KPIs, and noted two areas of risk and remedial action
* Considered the objectives for the new (24/25) business plan then approved an amended version

In considering the Association’s governance arrangements, Trustees:

* Approved the appointment of an external EDI consultancy to support the Strategic Planning Day
* Received, approved and retained the updated Business Continuity Plan

Finally, Trustees reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case. Trustees conducted their routine review of risks facing the Association and checked that opportunities to engage players in decision making had been considered.