**APPLICATION TO PARTICIPATE IN MATCHES AGAINST FOREIGN OPPOSITION**

**Only for use for Association Representative sides**

To be completed in full and forwarded to the English Schools’ Football Association at least **28 days** prior to the date of the intended match of the first of a series of matches.

Failure to submit the application within requisite notice may result in your application not being processed in time for the event(s).

We , the applicant Association with   
Affiliation Number , wish to arrange the following match(es) against the following foreign team(s):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Club(s) / Tournament** | **Age Group + Boys / Girls / Mixed** | **Date of match(es) and kick-off time** | **Venue** | **Host Association** | **National Association of Team(s)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*If insufficient space, please provide a separate list along with this form*

In submitting this application, we acknowledge and confirm that in relation to the match(es)/tournament for which consent to participate is requested, we shall fully comply with the Laws of the Game and all FA Rules, Regulations, Procedures and Policies.

**We additionally acknowledge and confirm the following:**

* We shall fully comply with the FA’s / ESFA’s Safeguarding Children Policies and Procedures ([http://www.thefa.com/football-rules-](http://www.thefa.com/football-rules-governance/safeguarding) [governance/safeguarding](http://www.thefa.com/football-rules-governance/safeguarding) and <https://schoolsfootball.org/child-welfare/>)
* We shall, at all times, be responsible for the safeguarding and welfare of our Association’s Officials, Players and Staff
* We hold written consents from the parents / carers of all young persons aged under 18 that will attend the match(es)/tournament. No young person shall participate in the match(es)/tournament in the absence of such consent
* Where match(es)/tournaments involving young persons of school age are due to take place during term time, we hold written permissions from the head teachers of all young persons involved
* We have completed and retained an ESFA risk assessment for the event. (A risk assessment template can be downloaded from the [resources page](https://schoolsfootball.org/for-associations/resources/) on the ESFA website)
* We have the appropriate insurance cover in place to travel and take part in this event

**If the association requires safeguarding support, please contact your National Welfare Officer**

**Please provide the number of players travelling abroad below:**

|  |  |
| --- | --- |
| Number of Players |  |

**If there are any changes to the number provided, please notify the ESFA in writing as a matter of urgency**

**Please provide a complete list of staff travelling abroad below:**

*For guidance on adult to child staffing ratios, please consult section 5.5 of the following FA advice:* [*https://www.thefa.com/football-rules-governance/safeguarding/section-11-the-complete-downloads-directory*](https://www.thefa.com/football-rules-governance/safeguarding/section-11-the-complete-downloads-directory)

|  |  |  |
| --- | --- | --- |
| **Name of Staff Member** | **Role within Association** | **Contact Phone Number** |
|  |  |  |
|  |  |  |
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|  |  |  |
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*If insufficient space, please provide a separate list along with this form*

**If there are any changes to the list provided, please notify the ESFA in writing as a matter of urgency**

|  |  |  |  |
| --- | --- | --- | --- |
| **Association Signatory:** |  | **Print name:** |  |
| **Email:** |  | **Association Role:** |  |
| **Date:** |  | **Mobile Number** |  |
| **Nominated Welfare Officer:** |  | **Email:** |  |
| **Mobile Number:** |  |  |  |

**MATCH / TOUR / TOURNAMENT ORGANISER**

Please complete this section if applicable i.e. if your match / tournament / tour has been organised on your behalf by a commercial sports tour company:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of commercial company:** |  | | |
| **Name of contact:** |  | **Email address:** |  |
| **Telephone number:** |  | **Website:** |  |

**TO BE COMPLETED BY THE ENGLISH SCHOOLS’ FOOTBALL ASSOCIATION**

The English Schools’ Football Association hereby approves the above application against foreign teams.

|  |  |
| --- | --- |
| **Signed by the Chief Executive Officer:** |  |
| **Print name:** |  |
| **Date** |  |

**Completed form to be forwarded to:**

Joe Marsh,   
English Schools’ FA  
4 Parker Court  
Staffordshire Technology Park  
Stafford  
ST18 0WP

[Joe.marsh@schoolsfa.com](mailto:Joe.marsh@schoolsfa.com)  
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