

**TRUSTEES REPORT**

**FEBRUARY 2023**

Mike Coyne, Chair, welcomed Trustees the shortened meeting and accepted apologies offered.

In considering the matters arising from the previous minutes, Trustees:

* Received an update on the pipeline from the Commercial Director
* Noted that new credit cards had been issued to card holders
* Received an update on bad debts, which had all been satisfactorily resolved
* Received an updated financial forecast for the season
* Confirmed the actions necessary to manage within the reducing grant from The Football Association, and mandated the Chair of Council and the CEO to enact those decisions in accordance with professional advice
* Received feedback from the staff development day, and considered suggestions from staff about reward and recognition
* Noted the lack of progress in securing a response to key questions from The FA, and agreed next steps
* Received a progress report on safeguarding data collection and collation
* Received the report from the external safeguarding assessment, and were pleased to note that the required standard had been met, with 23 areas of good practice identified.
* Reviewed the feasibility study to introduce a new “Shield” competition, and sought further analysis
* Mandated the CEO to draft a Code of Governance for the ESFA which built on best practice in the charitable sector and gave due regard, where it was appropriate, to the FA Code of Governance

Finally, Trustees reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case. Trustees conducted their routine review of risks facing the Association and checked that opportunities to engage players in decision making had been considered.