

**TRUSTEES REPORT**

**MAY 2022**

Mike Coyne, Chair, welcomed Trustees to the meeting and accepted the apologies tendered. Declarations of interest from one Trustee, with regard to regional funding and international matters, were noted.

In considering the Association’s financial position, Trustees:

* Received the update from the Commercial Director, noting potential new partnerships
* Received the revised 21/22 expenditure forecast, reflecting decisions of the previous meeting
* Reviewed funding for representative football competitions, and agreed a funding model for consultation with Council
* Noted that £1667 had been raised from donations at the national finals.

In considering the Association’s polices, Trustees:

* Approved the updated risk assessment for head quarters
* Approved the publication of the previously agreed event risk assessment policy and exemplars

In considering the Association’s staffing, Trustees:

* Approved adjustments to the staffing structure in light of fixed term contracts and associated role changes
* Appointed the Association’s first Honorary Archivist for a three year period
* Approved the adoption of updated employment contracts
* Approved a proposal to better resource the administration of the international programme
* Approved a recommendation that the August “shut down” week be reinstated

In considering the Association’s sponsorship and partnership arrangements, Trustees:

* Received feedback from The FA’s competitions review
* Received feedback about the BBC’s Centenary Shield coverage
* Approved the parameters for negotiation in renewing one existing partnership

In considering the Association’s progress against its business plan, Trustees:

* Carried out a review of the full business plan, and confirmed satisfactory progress
* Received an update on the development of the IT portal

In considering the Association’s governance arrangements, Trustees:

* Considered rule changes which should be presented to the AGM for approval, and agreed to draft such changes for Council consideration
* Received the minutes of the Safeguarding Operations Group and the report of the Board Safeguarding Champion
* Were pleased to note the achievement of the “Safeguarding Support Visits” target
* Heard of the requirements of the role of ESFA rep on The FA’s Council,
* Received an update on Council vacancies

Finally, Trustees reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case. Trustees conducted their routine review of risks facing the Association and checked that opportunities to engage players in decision making had been considered.