

**TRUSTEES REPORT**

**AUGUST 2021**

Mike Coyne, Chair, welcomed Trustees to the meeting, thanking the outgoing Trustees for their contribution and welcoming new appointments.

In considering the Association’s financial position, Trustees:

* Received an update from the Commercial Director
* Considered two sponsorship offers and gave feedback
* Noted that insurance information had been updated and circulated

In considering the Association’s staffing, Trustees:

* Approved the re-advertising of the Football Projects Manager vacancy
* Noted that the volunteer physio for U15 international girls’ team had been appointed following satisfactory “pre-employment” checks
* Received an update on the voluntary International Programme Co-ordinator vacancy
* Approved two 0.5FTE staff vacancies for advert
* Approved the HQ re-opening risk assessment
* Were pleased with the positive feedback arising from the exit interview of a leaver

In considering the Association’s sponsorship and partnership arrangements, Trustees:

* Received an update on FA negotiations and the subsequent agreement of KPIs
* Approved the updating of the operational plan in line with those KPIs
* Were delighted to hear that a partner had recommissioned further work from the ESFA on a commercial basis

In considering the Association’s progress against its business plan, Trustees:

* Received an update on the IT portal and approved the contingency plans for implementation
* Were pleased to hear that national competition entries were approaching those seen in pre-pandemic years, and were likely to reach those levels again

In considering the Association’s governance arrangements, Trustees:

* Were delighted with confirmation that the Association had achieved the independently-assessed FA Safeguarding Operating Standard at the first time of asking, with no action plan and a considerable range of specific strengths
* Received an update on Council vacancies
* Received an update on Long Service Award nominations
* Approved the updated Committee Terms of Reference for 21/22

Finally, Trustees reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case. Trustees conducted their routine review of risks facing the Association.