



TRUSTEES REPORT OCTOBER 2020

Mike Coyne, Chair, welcomed Trustees to the meeting and welcomed Ian Laithwaite, Commercial Director, for his agenda item

In considering the Association's financial position, Trustees:

- Received an update on the commercial pipeline, and on proposed partners for the Player Passport scheme, which were agreed
- Noted that the annual visit from the professional auditors was underway
- Were pleased that the ESFA had completed its registration to become an Amazon Smile charity
- Noted that the final Job Retention Scheme claim had been made, and that the ESFA would be eligible to claim the bonus for retaining staff in employment at the due date

In considering the Association's policies, Trustees:

- Heard that all actions arising from the risk assessment for re-opening the office headquarters had been completed

In considering the Association's staffing, Trustees:

- Determined that internship interviews could take place, but final decisions about appointments would need to be taken in light of the COVID restrictions and the quality of any internship offered
- Noted that the final staff member had returned from furlough

In considering the Association's sponsorship and partnership arrangements, Trustees:

- Were pleased to received the evaluation report from the latest Panini project
- Heard that the second meeting of The FA's Education Partners' Review had again been positive, and that independent current educational input had been secured via the ESFA
- Selected the CSFAs to trial cameras offered as a condition of the VEO partnership

In considering the Association's progress against its business plan, Trustees:

- Received a report on progress towards the completion of Association
- Noted that the number of competition entries was around 50% of those in previous years, due to the COVID-19 pandemic
- Received a comprehensive progress report on the PR, marketing and communications strategy, and were pleased with progress.

In considering the Association's governance arrangements, Trustees:

- Received a progress report on Honorary Auditor and Independent Council Member appointment
- Heard that the appointment of a new Council Member for the Midlands had been completed
- Received the routine safeguarding report and agreed additional investment in PPE, arising from COVID-19 risk assessment.

Finally, Trustees reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case.