English School I Evidence of Cover – 2020/21 season

To Whom It May Concern

We act as Insurance brokers to the English Schools Football Association and at their request confirm that the insurance summarised below has been effected. The insurance is operative as detailed within this Evidence of Cover and extends in respect of the administration of schools football organised and undertaken by District Schools Associations that are registered members to the English Schools Football Association (ESFA).

Brief details of the insurance are as follows:

Insurance Type	:	PUBLIC & PRODUCTS LIABILITY and PROFESSIONAL INDMENITY
Period	:	1 July 2020 to 30 June 2021, both dates inclusive
Underwritten by	:	Catlin Underwriting Agencies Ltd

LEGAL LIABILITIES:

Public Liability Limit of Indemnity	:	£10,000,000 limit of liability any one occurrence. Costs and Expenses incurred with insurer's written consent
Product Liability Limit of Indemnity	:	£10,000,000 limit of liability any one claim and in the aggregate. Costs and Expenses incurred with insurer's written consent
Professional Indemnity Limit of Indemnity	:	£10,000,000 limit of liability any one occurrence and in the aggregate. Costs and Expenses incurred with insurer's written consent
Policy Number	:	38222697
Excesses	:	£250 each and every claim

These covers have been made in good faith and are a summary of the insurance cover in force as at 01/07/2020 to 30/06/2021 and remains subject to the full terms and conditions of the insurer's policy wording.

Should the insurance cover be cancelled, assigned or changed in any way during the period of insurance, neither we nor the insurer(s) accept any obligation to notify any recipient of this letter.

Notwithstanding the issuance of this letter we are and remain solely the agent of our Client English Schools Football Association and their District Schools Associations and owe no duties to any recipient of this letter.

Claims Notification Procedure

Please note that all incidents that could give rise to a claim must be **<u>immediately</u>** reported to Bluefin Sport, with any writ or summons forwarded on immediately following receipt. You should not admit liability under any circumstances as the insurers will respond to all allegations on your behalf.

The insurer 'Catlin Underwriting Agencies Ltd' will initially have 40 days from the date <u>you</u> are notified of the incident, to respond to all allegations made against your Association. **Please note that failure to report a claim or a potential claim immediately could result in indemnity under this policy being withdrawn by the insurers.**

Please note that there are now strict timescales in place which must be adhered to following formal notification of a Public Liability claim.

You should follow the steps outlined below following receipt of a formal notification of a claim by a legal representative acting on behalf of the claimant :-

1. If you receive a Claims Notification Form (CNF) you should **<u>immediately</u>** (and no later than one working day) send an electronic acknowledgment of receipt of the CNF to the claimant's legal representatives. We suggest a wording of: "We acknowledge receipt of the CNF dated xx/xx/xx which is being passed onto our insurer, Catlin Underwriting Agencies Ltd, under policy number 38222697

2. You should then **<u>immediately</u>** send the CNF and associated correspondence to Bluefin Sport to enable formal acknowledgement by the insurer to the claimant's legal representatives (NOTE: Bluefin Sport will not be able to acknowledge such notifications; this is the responsibility of the insurer).

3. A Liability Report Form should also be completed and sent to Bluefin Sport. This form can be requested from Bluefin Sport on **0345 872 5060** or at **ngisclaims@bluefinsport.co.uk**.

All forms and correspondence can be sent to Bluefin Sport :-

Post   Bluefin Sport, The Paragon, 32-36 Victoria Street, Bristol, BS1 6BX
E-mail   ngisclaims@bluefinsport.co.uk