

**TRUSTEES REPORT**

**NOVEMBER 2019**

Mike Coyne, Chair, welcomed Trustees to the meeting and Ian Laithwaite, Commercial Director, for his agenda items.

In considering the Association’s financial position, Trustees:

* Approved the proposals for international player sponsorship, as proposed by the Commercial Director;
* Received the updated financial forecast, which showed marginal improvements in the projected year end position;
* Approved cost-neutral proposals to the International programme;
* Received the cash flow report, with minor variances due to timing and no material impact on the cash position.

In considering the Association’s regulatory, policy and statutory framework, Trustees:

* Noted that the complaints procedure had been published.

In considering the Association’s staffing, Trustees:

* Were pleased to receive confirmation of full and timely compliance of the International management teams with the ESFA’s safeguarding requirements.

In considering the Association’s sponsorship and partnership arrangements, Trustees:

* Received confirmation of the termination of the Bouden’s partnership contract;
* Received a report on the routine quarterly contract review with The FA, with no concerns raised;
* Heard of the activity to support UCFB undergraduates to become “job-ready”, as part of the HE partnership agreement;
* Rejected a sponsorship offer which conflicted with existing arrangements;
* Were pleased to receive an update on new, planned PlayStation activity to support schools’ football.

In considering the Association’s progress against its business plan, Trustees:

* Received a report on the allocation of development funding;
* Were pleased to hear of the successful approval of three County Schools’ FA’s restructures;
* Agreed the criteria and mechanism for grant funding for the end of the season;
* Were delighted that the milestone of 20,000 Twitter followers had been achieved;
* Were further pleased to hear that national competition entries were up by 133 overall, with girls’ entries being the highest ever.

In considering the Association’s governance arrangements, Trustees:

* Received the safeguarding monitoring report;
* Received an update on team/Association suspensions;
* Heard of progress in recruiting to the non-elected Council member posts;

Finally, Trustees reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case, and conducted their usual review of risk.