

TRUSTEES REPORT SEPTEMBER 2019



Mike Coyne, Chair, welcomed Trustees to the meeting.

In considering the Association's financial position, Trustees:

- Received the audited draft financial statements for the season;
- Received the first progress report from the Commercial Director, outlining progress;
- Agreed to invest to support girls' district football at the U11 age group.

In considering the Association's regulatory, policy and statutory framework, Trustees:

- Confirmed the policy for attendance at home international games;
- Received the updated Business Continuity Plan;
- Approved the new Risk Assessment template.

In considering the Association's staffing, Trustees:

- Received an update on new appointments, appraisals and target setting;
- Noted that international management team appointees had all begun the safeguarding checks on which their appointment was dependent;
- Agreed recommendations to adapt selected role descriptions and to change line management arrangements for one post.

In considering the Association's sponsorship and partnership arrangements, Trustees:

- Were reminded that the FA contract had been signed under Chair's authority between meetings;
- Heard that UCFB had signed the terms of the extended partnership contract;
- Noted that Bouden's appointment as transport partner was now official;
- Were informed that PlayStation had plans to re-energise the activation of the partnership, which would be positive.

In considering the Association's progress against its business plan, Trustees:

- Were pleased that the investment in development funding over the life of the business plan had supported the development of sustained football, with over 95% of activity continuing beyond the life of ESFA funding;
- Were also pleased that essential software development was on track, and likely to conclude sooner than planned;
- Heard that national competition entries were likely to exceed that of the previous season, returning the Association to a position of growth;
- Approved eligible long service awards as part of the volunteer Reward and Recognition strategy.

In considering the Association's governance arrangements, Trustees:

- Agreed to propose to Council amendments to the criteria for one external Council position;
- Agreed to replace the vacant disability specialist post on Council;
- Agreed to recommend the continued co-opting of the existing Council member for a third season;
- Approved the format for the report for safeguarding monitoring.

Finally, Trustees conducted their standing review of the Association's risk register, and reviewed all decisions taken during the meeting from a safeguarding and equality and diversity perspective to double-check that appropriate consideration had been given in each case.