



HONORARY AUDITORS REMIT

The remit for the Honorary Auditor is as follows:

- 1 The role of the Honorary Auditors:
 - To provide the ESFA membership with assurance that the ESFA Council is taking the appropriate steps to fulfil its responsibilities in discharging the Association's charitable objects;
 - In so doing, to provide the ESFA membership with assurance that the responsibilities of Trustees, as laid down by the Charity Commission, are being effectively discharged, particularly with regard to the appropriate use of the Association's resources;
 - And as a consequence, to provide assurance that the Association is being appropriately and securely governed.

- 2 The responsibilities of the Honorary Auditors:
 1. To consider the effectiveness of the Association's overarching governance arrangements;
 2. To consider the effectiveness of the Council's financial decision making;
 3. To consider the effectiveness of the arrangements put in place to monitor and manage risk, particularly that associated with income contracts;
 4. To provide assurance that the Association has the appropriate arrangements in place to comply with the major legal and regulatory requirements placed upon it;
 5. To report findings to the AGM;
 6. To undertake incidental duties at the request of the Chair of Council, within the time commitments outlined in the requirements for the role, where the Chair determines that any ESFA matter requires independent investigation.

3 Eligibility:

Individuals shall be eligible for consideration of the role of Honorary Auditor role by virtue of:

- Being a member of an affiliated association or school;
- Not having been a serving Council member for at least three years;
- Not having served as an Honorary Auditor for at least three years;
- Having skills and experience in at least one of the following:
 - ESFA General Rules
 - Practice and procedures in ESFA
 - Financial management
 - Employment regulation
 - Charity commission regulation
 - Good practice in governance
- Their ability to commit to no more than 10 days per season, on a pre-determined calendar, to fulfil their responsibilities.