



Service Level Agreements for a County Schools' FA 18-19 Season



1 Structure

- a. As a minimum, County School Associations must form a committee and have the following officers (*no person should hold more than 2 of these roles*)
 - i. Chairperson, Secretary, Treasurer and Welfare Officer
- b. A County School Association must include representatives from District Schools' FAs, County FA and should endeavour to secure representation from County Sports Partnerships, SGO's and Professional Clubs (Community Trusts)
- c. A County School Association must also:
 - i. Have an up to date constitution
 - ii. Affiliate to the ESFA, and ensure its member districts also affiliate appropriately
 - iii. Have a bank account
 - iv. Hold an AGM – *and notify the ESFA of the date*
 - v. Have a committee structure and hold regular meetings (*at least 2 per year*)

2 Conditions of funding

- a. Competitions
 - i. Primary age competitions for both boys and girls
 - ii. Secondary age competitions for both boys and girls (*min 3 per gender*)
 - iii. Disabled players festival/competition
 - iv. Run a county finals day of the ESFA U11 competition currently sponsored by Danone (*as a minimum the schools team cup and girls cup, but ideally the district and small schools as well*)
- b. Management/administration
 - i. develop an action plan to underpin the SLA, and deliver that plan
 - ii. submit data returns as specified by the ESFA
 - iii. provide a copy of the annual accounts & AGM minutes
 - iv. have a website or an online result/fixture programme
 - v. attend one formal ESFA briefing per season
- c. Partnership
 - i. duly recognise & promote the ESFA and its sponsors incl. digitally
 - ii. meet with ESFA development staff at least once per season
 - iii. identify and share best practice

3 The ESFA's commitment to CSFAs

- a. Competitions
 - i. provide a national competitions structure and advice and guidance on how to enter & participate
- b. Management/administration
 - i. provide up to date football laws, rules and regulations
 - ii. provide funding for activity and workforce, subject to compliance with the SLA
 - iii. provide support to enable CSFAs to comply with the SLA, including support for employing paid administrators
 - iv. operate a volunteer reward scheme
- c. Partnership
 - i. endeavour to use national sponsorship arrangements to bring benefits to membership (eg sportswear)
 - ii. signpost (or broker where requested) other partners who may support or enhance the CSFAs offer/operation
 - iii. provide training or signpost to training provided by others
 - iv. identify and share case studies