



## COUNCIL TERMS OF REFERENCE 2017/18

Body	Council
Establishment	The Council is established by the Constitution as a committee of the Trustees
Membership	<p>Membership is prescribed by the Constitution as:</p> <p>16 elected members, four from each of the four ESFA regions            3 independent members            1 ex-officio member            Co-opted members to fulfil specific responsibilities (subject to AGM approval)</p> <p>The elected members shall be elected by the regions they serve, and to be eligible for election, be a member of an Association and be a trained teacher holding QTS.</p> <p>One independent member shall be selected by the ESFA from the Football Association</p> <p>One independent members shall be selected by the ESFA from the Premier League</p> <p>One independent member shall be selected, via open competition, by the Association's Honorary Auditors</p> <p>One ex-officio member shall be the serving Chief Executive of the Association</p>
Quorum	11 members
Individual Tenure	<p>Elected and independent Members shall serve for three years, and may serve up to three consecutive terms. An elected Member may not be appointed for a fourth consecutive term but may be reappointed after an interval of at least 3 years.</p> <p>Ex officio member shall serve for the period of office by which they are warranted as a Council member</p> <p>A Council member shall cease to hold office as prescribed in the Constitution, clause 17, or on expiration of the term of office as described above.</p>

Accountability	To Trustees
Primary Responsibility	To direct and support matters relating to managing, running and delivering schools' football along with any other matters as the charity trustees shall determine from time to time
Specific Responsibilities	<ul style="list-style-type: none"> <li>• To establish a subcommittee infrastructure to support Council to fulfil its responsibilities</li> <li>• To propose, implement and monitor the bye laws which govern the game of football as applied to school pupils, once mandated to do so by the AGM;</li> <li>• To determine the membership categories of the Association, once mandated by the AGM, and deal with the approval of members and all issues relating to membership in accordance with any rules set out by the charity trustees from time to time</li> <li>• To determine the ESFA's international programme of schools football and competitions</li> <li>• To elect the Charity Trustees from within its number</li> <li>• To elect the Chair and Vice Chair of the Council from within its number</li> <li>• To contribute to consultation with the Trustees on matters for which they are responsible</li> <li>• To ensure that clear communication lines are established to feed back key decisions of the Council to membership</li> <li>• To assume other appropriate responsibilities as delegated by Trustees</li> </ul>
Consultation and Reporting	Trustees, Membership
Meeting frequency	Up to 6 times per year
Lifespan	For the duration of the Constitution, subject to amendments by the AGM and approval by the Charity Commission
Review ToR	Annually